



VOLUNTEER OPPORTUNITY	2Succeed Adult Online Experience Tutor
PREFERRED VOLUNTEER START DATE	N/A
EXPECETED VOLUNTEER END DATE	N/A
SCHEDULE	Tuesdays 10 AM – 12 PM – Onsite Technology Class Additional tutor times for 1+ hour periods of time - Tuesdays 12 PM – 4 PM Wednesdays 9 AM - 4 PM Thursdays 9 AM - 4 PM Fridays 9 AM - 3 PM <i>1-2 times a month with a 3 month minimum commitment</i>
LOCATION	2Succeed for Employment & Education / Virtual
VOLUNTEER SUPERVISOR	Vocational Project Coordinator

PURPOSE

2Succeed in Education is a psychiatric rehabilitation and supported education program that supports individuals 18 years of age and older in their recovery and promotes well-being. Our program acts as a bridge to the greater community, offering opportunities for individuals to participate in educational and wellness pursuits.

A 2Succeed Adult Online Experience Tutor will assist in the support of individuals and their education by helping them learn how to navigate some of the online tools associated with their studies. Additionally, they will support will online presentation skills and support our 2Succeed students in becoming tech experts. Tutors will be asked to come onsite to support the regular technology class as well as support online, or onsite for additional one on one tutoring.

For more information about the 2Succeed for Education & Employment program visit our [2Succeed for Education & Employment Webpage](#).

KEY RESPONSIBILITIES

- Assist with tutoring individuals for GED or College classes in using the required and supportive technology for their studies
- Be prepared and consistent
- Communicate concerns with staff/supervisor
- Maintain appropriate boundaries
- Note: A staff member will facilitate all tutoring sessions

QUALIFICATIONS

- Self-starter
- Some tutoring experience preferred
- Patient
- Understands frustrations and fears of students
- Access to technology that allows you to video chat and virtually volunteer
- 18+ years of age

ONBOARDING REQUIREMENTS

If you are a good fit for the volunteer opportunity we will begin our volunteer onboarding process with you which will require the following:

- Background Check
- Fingerprinting (applicable to select locations)
- Proof of Vaccination (COVID-19 Vaccination is required, and Influenza Vaccination is required during Flu Season)
- Volunteer Orientation

COVID-19 GUIDELINES

Our organization puts the health and safety of the people we serve, our staff and our volunteers above all else. Volunteers upon onboarding will be asked to review and agree to current organizational COVID-19 safety guidelines.

To apply for this opportunity please complete an [individual volunteer application](#)

Volunteer Applications for this opportunity are reviewed on a monthly basis