



<b>VOLUNTEER OPPORTUNITY</b>	Family Resource Center Supporter
<b>PREFERRED VOLUNTEER START DATE</b>	N/A
<b>EXPECETED VOLUNTEER END DATE</b>	<i>We ask volunteers commit at least 3 months from their starting day</i>
<b>SCHEDULE</b>	<p><i>Weekly or Biweekly volunteers must be able to commit to at least one of the following days and times</i></p> <p><u>Tuesdays (8:30AM – 11:30AM)</u> Sorting donations</p> <p><u>Wednesday (8AM – 2PM)</u> Food Bank support</p> <p><u>Thursdays (8:30 AM – 11:30 AM)</u> Sorting donations</p>
<b>LOCATION</b>	A New Day Family Resource Center
<b>VOLUNTEER SUPERVISOR</b>	Project Coordinator for A New Day Family Resource Center

**PURPOSE**

The Adult Resource Center and A New Day Family Resource Center at Mental Health Center of Denver provide food, clothing, hygiene products, books and more to the people we serve.

We help children and their families bridge the gap in meeting their basic needs while working towards self-empowerment and healthy life choices. Volunteers will support the family resource center by primarily helping to organize incoming donations. For the comfort of the people we serve there will be limited interaction with volunteers.

For more information about our Resource Centers visit our [Resource Centers Webpage](#).

**KEY RESPONSIBILITIES**

- Sorting donation items received
- Loading and unloading of food donations
- Organizing food donations based on expiration dates
- Other related support as needed

**QUALIFICATIONS**

- Preference for someone who is bilingual in English and Spanish

- Must be able to lift 10-50 lbs.
- Can bend, reach and stand for longer periods of time
- Organized
- Attentive to instructions

## ONBOARDING REQUIREMENTS

If you are a good fit for the volunteer opportunity we will begin our volunteer onboarding process with you which will require the following:

- Background Check
- Fingerprinting (applicable to select locations)
- Proof of Vaccination (COVID-19 Vaccination is required, and Influenza Vaccination is required during Flu Season)
- Volunteer Orientation

## COVID-19 GUIDELINES

Our organization puts the health and safety of the people we serve, our staff and our volunteers above all else. Volunteers upon onboarding will be asked to review and agree to current organizational COVID-19 safety guidelines.

To apply for this opportunity please complete an [individual volunteer application](#)

*Volunteer Applications for this opportunity are reviewed on a bimonthly basis*