

Participation Agreement

The following are the participation terms and conditions of a student attending school at Skyline Academy Day Treatment Program. Review the below participation terms for students, to be completed by the parent/legal guardian for each child.

Contact Information

- I will keep Skyline Academy staff updated of any address, phone number, and/or email changes.
- I will provide Skyline Academy staff with at least one emergency number for me and for a backup caregiver.
I guarantee that I will return calls from Skyline Academy within 15 min should they contact me during school hours.

Attendance

- I will text, call, or email the Program Manager and assigned clinician to inform them of any planned or unplanned absences, late arrivals, and/or early pick-ups from school and provide a reason for the abnormal attendance.
- If I transport my child myself, I understand that I am responsible for being on time for arrival and dismissal.
- I understand that my child's absence will be marked as "unexcused," if no notice or reason is given for their absence from school.

Transportation

- I will have my child ready for transportation at the appointed time.
- I will notify transportation and Skyline Academy in advance if my child will not ride their scheduled transport.
- I understand that to be transported, my child must be safe before the van leaves, and on the van itself. I understand that either Skyline Academy or the driver may contact me to inform me that my child is not behaving in a safe manner and is unable to ride the van. This may include a suspension from the van. I understand that I must make alternate transportation arrangements should this occur and that I am responsible for picking my child up in a timely manner.

Transportation – Kids Wheels

- I will be present or ensure that there is an adult (16 yrs or older) present when my child is dropped off after school.
- I will notify Kid's Wheels at (720) 202-2700 if my child will not utilize transportation. I acknowledge that I must also contact Skyline Academy as Kid's Wheels does not inform WellPower staff of absences on my behalf.

Homework

- I will ensure that my child is prepared for the school day and has all materials needed.
- I will review homework/planner &/or point sheet with my child daily & sign it prior to the start of the academic day.

Dress Code

- Student dress and appearance is essential to promote a safe learning environment. Expectations for appropriate dress are as follows:
 - Clothing referring to gangs, sex, drugs, alcohol, or other inappropriate items is not allowed.
 - Spikes, studs, chains, or any items of clothing that could be dangerous are not allowed.
 - Clothing may not be ripped or torn anywhere above the knee.
 - Shorts and/or skirts must be at least fingertip length.
 - No sunglasses or hats are to be worn in the building.
 - Students are encouraged not to carry extra clothing, purses, or backpacks to program.
- Students observed in violation of the dress code may be asked to change into clothing provided by the program, to obtain something more acceptable from home, or to cover offending material.
- I will ensure that my child is dressed appropriately prior to the start of the school day each day.

Personal Property

- My child will leave all personal items at home (e.g., toys, phones, food, electronics, etc.). Any/all personal items that are brought to school will be confiscated until I can come to the school to pick these items up.
- Items that are prohibited, will be confiscated, and in some cases may result in local police being called include:
 - Sharp objects, or anything that could be used as a weapon
 - Lighters, matches, or other fire-starting devices
 - Nicotine products, drugs, and/or drug paraphernalia
 - Phones, cameras, and other electronic devices

Behavioral Expectations

- To ensure a safe and supportive environment, students are expected to:
 - Use school appropriate language (no cursing, hate speech, or offensive language)
 - Refrain from physical contact of any kind (no handshakes, hugs, high fives, hitting, or other contact)
 - Respect the physical safety of others (no fighting, posturing, or intimidation)
 - Respect school property (destruction of property will not be tolerated)
 - Remain in class or use other "time out" spaces available – no wandering the halls or leaving grounds.
 - Bullying will not be tolerated

Peer Relationships

- While Skyline Academy cannot prohibit students contacting each other outside of school, it is highly discouraged. Experience has found that most often when students interact outside of school (via internet, phone, or in person), it appears to have a negative impact on treatment.
- Students are encouraged to focus on themselves while enrolled in Skyline Academy with the goal of building the skills needed to return to public school.
- Skyline Academy fully understands the need for peer relationships and work hard at school to encourage students to build the skills to have healthy and respectful relationships with their peers. We recommend that students enroll in outside programs that may be of interest such as community sports teams, the Boys & Girls club, YMCA or other recreational programs, music or art classes, etc. If support is needed in

finding such programs, Skyline Academy staff can connect you with a case manager who can provide you with the needed information and resources.

- I will work with, and support, my child on their peer relationships within and outside of Skyline Academy.

Medication

- If my child takes prescription medications at school, I understand that it is my responsibility to:
 - make sure the school has the necessary amount of medication and provide it in a timely manner
 - provide a separate, labeled bottle for school
 - deliver the medication(s) to the school personally and cannot send it on the bus with my child
- I have reviewed the Medication Administration policy and procedure.

Emergency Care

- In the case of a medical emergency, Skyline Academy staff may need to contact emergency services to assist. Medical emergencies may include bodily injuries, emerging medical conditions, and mental health conditions that require a higher-level of intervention.
- I have reviewed the Emergency Medical Care procedure.

Family Participation

- I understand that family participation is critical for my child's progress at Skyline Academy. I understand that non-participation in family or other meetings could result in discharge from Skyline. I will work with the Skyline Academy team to problem solve any barriers that may make it difficult for me to participate in my child's treatment consistently.
- I agree to attend and participate in:
 - weekly family therapy session weekly (unless otherwise specified on the treatment plan)
 - monthly team meetings and IEP meetings, as needed
 - medical provider appointments
- I will inform my child's clinician/therapist, by voicemail or email, of any issues occurring in the home that might impact their behaviors or treatment.
- If I work with an outside medication provider and/or psychiatrist, I will inform my child's clinician/therapist of any medication changes that occur within 24 hours of the change.
- I will support my child in completion of daily paperwork and homework, as assigned.
- I will cancel any appointments at least 24 hours in advance, except in the case of emergency.
- I will maintain phone contact with my clinician, or another Skyline staff, as necessary throughout the course of treatment.

Academic Activities

- I authorize WellPower to evaluate the educational functioning of my child.
- I will work with the Skyline Academy team to develop and implement appropriate treatment plans, including IEP updates as required, for my child. I will participate in all educational activities including IEP meetings and parent teacher conferences.

- I authorize my child to participate in field trips with their class and the larger school. This may include walking short distances to locations within the community, riding RTD, or riding in a WellPower van with peers. I authorize my child to be transported in a WellPower van driven by Skyline staff. I understand that my child must be safe to participate in field trips/outings.
- I understand that a vital part of my child's learning environment is physical education and active play. I understand that my child will participate in daily physical activity ranging from quiet indoor play to vigorous outdoor play on grounds or on field trips/outings. I authorize my child to engage in these types of physical activities.
- I will work with Skyline Academy staff and the public school to develop a transition plan to help my child successfully return to an appropriate public-school program when it is deemed by the treatment team that my child is ready.

Fieldtrips

- Students will have the opportunity to attend fieldtrips throughout the year that benefit their academic and social-emotional experiences. Parents/guardians will be made aware of upcoming fieldtrips with advance notice and can provide or deny permission for their student to attend. Specific dates, times, and descriptions will be provided at that time. In addition to parent permission, fieldtrip attendance is determined by students' behaviors in the days leading up to the activity, as well as the day of the activity. Students that are not allowed to attend fieldtrips, due to lack of parent/guardian permission or due to behavioral and safety concerns, will remain at Skyline Academy for regular programming.
- For safety, we prefer that students wear their Skyline Academy student t-shirts during fieldtrips and off-campus outings. The t-shirt design contains the name of our school and organization and there is the potential for students to be identified as a person served by WellPower. The parent decides whether or not to consent to their child wearing this t-shirt.

Illness Policy

To protect the health and wellbeing of all Skyline staff and students, we require that any staff or student experiencing illness remain at home while they recover, and only return once feeling well.

- I understand that I may not send my child to school if they are experiencing any of the following: Fever of 100.4°F or higher, Vomiting, Diarrhea (unless caused by chronic condition), Flu-like symptoms (fever, sore throat, and runny nose or congestion), Influenza, Impetigo, Chicken Pox, Head lice, Ringworm, COVID-19, or Strep Throat.
- I understand that my child may not return to school until they have been symptom/illness free for 24 hours and that returning to school following Impetigo, Strep Throat, Head lice, or Ringworm is dependent on when treatment began.
- I will ensure myself or an emergency contact is available to pick-up my child from school should they become ill during the school day.

Therapeutic Crisis Intervention (TCI)

TCI is a behavior management program. Skyline Academy staff are trained and certified in TCI methods. This is to provide the best possible care for and safeguard the welfare, safety, and security of your child as well as their classmates. The goal of the TCI system is to assist Skyline Academy staff in preventing crisis,

reducing risk, managing acute physical behaviors, and teaching students to manage their social-emotional needs independently. The goal of TCI is also to reduce potential and actual injury to young people and staff. The staff's skills of TCI include de-escalation through verbal and non-verbal communication as well as techniques for physical restraint. **If a student demonstrates behavior that poses an imminent danger to themselves or others, and they are unable to de-escalate with lower-level interventions, they may be physically restrained by Skyline Academy staff.**

- I understand that if my child's behavior poses imminent danger to themselves or others, physical restraint may be necessary.
- By my initials, I hereby authorize qualified Skyline Academy staff to utilize behavior management procedures, including physical restraint, if necessary, to maintain the safety of my child and others.

Student Searches

- Daily searches are conducted to ensure that students do not have items that would endanger self or others or interfere with their own learning or the learning environment. Searches involve students turning pockets inside-out, taking off their shoes, and visual observation.
- Extensive searches of a student, or their belongings, are conducted when there is a strong suspicion that a student or students may be concealing drugs, weapons, or other unsafe contraband. An extensive search involves the use of a metal detection wand, or students patting themselves down to demonstrate the absence of concealed items.
- Searches will NEVER involve a student being touched by Skyline Academy staff and will NEVER require students to undress or change their clothing.
- By my initials, I hereby authorize Skyline Academy staff to conduct searches of my child's belongings. I understand that this occurs daily and when there is suspicion that my child may be concealing drugs, weapons, or other unsafe contraband.

Run / Absent without Official Leave (AWOL) Procedures

- Skyline Academy is not a locked facility and as such, it is possible that a student or students may leave the building and grounds unattended (referred to as "run" or "running"). While Skyline Academy staff will make sure that all safe and reasonable efforts are made to support students remaining on campus and under supervision, it is possible that a student or students may run from the property and staff.
- Should a student or students leave Skyline Academy property in this manner, it is the practice of Skyline Academy staff to follow the student(s) for a reasonable distance (up to 3 blocks from the facility). If the student(s) is past 3 blocks, Skyline Academy staff will implement AWOL procedures. This includes immediately contacting the Denver Police Department to report the student(s) as missing persons, contact the parent/caregiver(s), completing an internal Confidential Incident Report, and completing a state-mandated Critical Incident Report.
- By my initials, I acknowledge that Skyline Academy and staff cannot be held responsible should my child(ren) choose to AWOL from the facility.

Crimes on Property and/or Against Staff

- In case of thefts, property damage, physical assaults, illegal possession of drugs or weapons, and/or any other criminal/illegal activity by me or my child, local police may be contacted, and charges may be pressed.
- By my initials, I acknowledge that Skyline Academy staff will use discretion and professional judgement to determine when and if charges will be pressed for criminal behavior, that takes place on WellPower property or against WellPower staff.

Disciplinary Action

- In cases where serious violations of rules occurred, I agree to attend re-entry meetings with my child to discuss the incident(s) and make plans to support my child in remaining safe and in the program.
- I acknowledge that these meetings are scheduled as needed, and the Skyline Academy team will make every effort to schedule them at a convenient day and time for me; however, re-entry meetings must take place for the team to assess if it is safe for my child to return to the program and I may be asked to keep my child out of school until a meeting can take place and decision is made on next steps.

Sun Protection

When participating in outdoor activities, it is important that measures are taken to reduce risk of sunburn. By my initials, I authorize that the following method of sun protection may be implemented (**choose only one**):

- My student may use the sunscreen provided by Skyline Academy and self-apply according to the product label instructions. Skyline will provide sunscreen of SPF 30 or higher.
- I will provide my own sunscreen for my student, to be kept at school and labeled with the student's first and last name, and for my child to self-apply according to the product label instructions. I will ensure that a new container of sunscreen is provided regularly.
- My student is not authorized to use any sunscreen and will be provided with other forms of sun protection, such as SPF-rated sun shirts, hats, pants, etc.

Required Documents

I have provided updated health information about my child, including the following:

- ✓ Health Appraisal Form
- ✓ Current medication information, including "as needed" medications (PRNs) and rescue inhalers
- ✓ If my child needs medication(s) during the school day, I have provided everything needed that will enable staff to administer said medication(s)
- ✓ Allergy information and/or food restrictions, if applicable
- ✓ My child's up-to-date immunization records